

**SOUTH CAROLINA EDUCATION LOTTERY  
AUDIT COMMITTEE MEETING MINUTES**

**April 13, 2022**

**1:00 p.m.**

The Audit Committee (“Audit Committee”) of the Board of Commissioners of the South Carolina Education Lottery held a meeting on Wednesday, April 13, 2022, in the Main Conference Room located at 1333 Main Street, Fourth Floor, Columbia, South Carolina. The following members, representing a quorum and all of the members of the respective committees, participating:

Dr. Edward Keith, *Chair*

Billy Newsome

Otis Morris (via video)

The Chairman called the meeting to order at 1:05 p.m. Sonja Erickson, Internal Auditor, began the meeting by updating the committee on her FY '22 Internal Audit Plan. Ms. Erickson stated that she had initiated an audit of the Finance and Legal Departments’ purchasing card procedures. Next, Ms. Erickson informed the committee that she had completed a consulting engagement with the Product Development Department involving the Second Chance winners’ workflow process. She also reported on two ongoing consulting engagements, one related to IT policies and procedures, and the other to assist with SCEL’s application for NASPL’s Responsible Gambling Verification process. In response to a question from the Chairman, Hogan Brown, Executive Director, explained that SCEL decided to pursue this verification because, while some lottery associations use certifications to generate revenue, he believes NASPL’s responsible gambling verification process is substantive and the application process will be beneficial to SCEL.

Next Ms. Erickson updated the committee on the results of an audit of IT information systems access. This audit had no high- or medium-risk findings. There are opportunities for process improvement, especially related to documentation of users’ system access and removal. Department directors and other key stakeholders had been notified of these findings and had received a draft audit report. The report will be finalized after Ms. Erickson and management meet April 18 and develop management action plans. Ms. Erickson stated that the final report will be issued before the May 11, 2022, Board Meeting.

Lastly, Mrs. Erickson discussed her audit follow-up work update. Ms. Erickson stated that she would update the entire Board on work at its May 11, 2022 meeting.

There being no other business for the committee, the Chairman adjourned the meeting at 1:41 p.m.

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/S/  
Dr. Edward C. Keith, Chairman