



**SCEL INVITATION FOR BIDS**  
**AMENDMENT ONE (1)**

Solicitation: FY20PROMO1A06122019  
 Date Issued: 06/24/2019  
 Procurement Officer: Petrina F. Marsh  
 Phone: 803-737-2808  
 E-Mail Address: [Petrina.Marsh@sclot.com](mailto:Petrina.Marsh@sclot.com)  
 Mailing Address: SC Education Lottery  
 Attn: Petrina F. Marsh, CPPB  
 1333 Main Street; Suite 400  
 Columbia, SC 29201

DESCRIPTION: **FY20 Promotional Items 1A**

USING GOVERNMENTAL UNIT: **South Carolina Education Lottery**

SUBMIT YOUR SEALED OFFER AND SAMPLE(S) TO:  
 SC Education Lottery  
 Attn: Senior Procurement--Petrina F. Marsh  
 1333 Main Street; Suite 400  
 Columbia, SC 29201

SUBMIT OFFER/SAMPLES BY (Opening Date/Time): **07/09/2019 11:00:00** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **06/19/2019 @ 2:00 p.m.** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: One (1) Hard Copy.

AWARD & AMENDMENTS	<b>Award:</b> Award should be posted by Wednesday on <b>07/10/2019</b> . The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <a href="https://www.sceducationlottery.com/Lottery/Procurement">https://www.sceducationlottery.com/Lottery/Procurement</a>
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR  (Full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE  (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	DATE SIGNED:
TITLE  (Business title of person signing above)	STATE VENDOR NO.  (Register to Obtain S.C. Vendor No. at <a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a> )
PRINTED NAME  (Printed name of person signing above)	STATE OF INCORPORATION  (If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)

Sole Proprietorship  Partnership  Other \_\_\_\_\_

Corporate entity (not tax-exempt)  Corporation (tax-exempt)  Government entity (federal, state, or local)

COVER PAGE-ON-LINE ONLY (MAR 2015)

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**(Return Page Two with Your Offer)**

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)  <hr/> Area Code - Number - Extension Facsimile  <hr/> E-mail Address						
PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)  <hr/> Payment Address same as Home Office Address <hr/> Payment Address same as Notice Address <p align="center"><b>(Check only one)</b></p>	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)  <hr/> Order Address same as Home Office Address <hr/> Order Address same as Notice Address <p align="center"><b>(Check only one)</b></p>						
ACKNOWLEDGMENT OF AMENDMENTS Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date
PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at <a href="http://www.procurement.sc.gov/preferences">www.procurement.sc.gov/preferences</a> . <b>ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.</b> [11-35-1524(E)(4)&(6)]							
PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).  <hr/> In-State Office Address same as Home Office Address <hr/> In-State Office Address same as Notice Address <p align="center"><b>(Check only one)</b></p>							

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**SOLICITATION #FY20PROMO1AIFB06122019**

**AMENDMENT ONE (1)**

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QUESTIONS FROM OFFERORS - AMENDMENT (JUN 2017)

THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE "STATE'S RESPONSE" SHOULD BE READ WITHOUT REFERENCE TO THE QUESTIONS. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE "STATE'S RESPONSE" DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. STRICKEN TEXT IS DELETED. [02-2A097-1]

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**VENDOR #1**

QUESTION #1: We would like to know what was your last awarded price for Promotional Items bid?

**SCEL RESPONSE:** The promotional items requested in Solicitation #FY20PROMO1AIFB06122019 have never been solicited, nor procured, in accordance with the specification requirements provided in the Bidding Schedule Worksheets in Section 8.2; therefore, historical pricing information is not available.

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**VENDOR #2**

QUESTION #2: Since these items are coming from different factories, is it ok for different items to arrive on different days from each other and is delivery before August 16<sup>th</sup> ok?

**SCEL RESPONSE:** As provided in this Solicitation\*, the full order (for each item) **should** be delivered by August 16, 2019; and, may be delivered prior to the delivery date upon request of the Contractor(s) awarded the bid(s). Since award will be made by individual item, more than one Offeror may be awarded; thus, it is reasonable for SCEL to expect different items to be delivered on different days.

\*See "Section 3—Scope of Work/Specifications, Part 3.3--Delivery Date - Specified"; and "Section 6 –Award Criteria, Parts 6.1—Award by Item and 6.3—Award to Multiple Offerors" as provided in this Solicitation.

QUESTION #3: For the magnetic clip, is this size ok? Product size 3"H x 2"W instead of the 2 7/8"H x 2"W requested. Also the imprint area would be 1.25"H x 1.5"W instead of the 1.25"H x 1.25"W requested.

**SCEL RESPONSE:** See **SCEL RESPONSE** to QUESTION #5 from VENDOR #3 below.

CONCERN (VENDOR #2): With the tariffs taking place on July 1<sup>st</sup>, I just want to make sure that everyone is quoting post tariff pricing so that nobody gets caught in a bad pricing situation. Most of these items will not be effected, but some will.

**SCEL RESPONSE:** SCEL recognizes that the tariff increase currently imposed by the U.S. may affect promotional items imported from China. If a bidder chooses to supply SCEL with promotional products impacted by these tariffs, then a bidder must take those changes into account when submitting pricing in response to Section 8.2 and Attachment 1.

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**VENDOR #3**

QUESTION #4: The Memo Clip is screen printed, not laser engraved. Please confirm that this imprint method is acceptable.

**SCEL RESPONSE:** Yes. Screen-printing is an acceptable imprint method for Offerors to use when submitting bids for Item #6-- Magnetic Memo Clip (Red) as provided in Section 8 of the Bidding Schedule of this solicitation.

QUESTION #5: Can the Memo Clip be 3"H x 2" W with an imprint of 1 ½"H x 1 ½"W?

**SCEL RESPONSE:** Yes. SCEL will accept bids from Offerors for Item #6-- Magnetic Memo Clip (Red) that are sized 3"H x 2"W with an imprint area of 1 ½"H x 1 ½"W.

QUESTION #6: Two of the listed items currently have 0 inventory in one of the colors requested, but expect shipments to replenish their inventory the latter part of July. Could the in hands date be extended by 2 weeks?

**SCEL RESPONSE:** The Bidding Schedule Worksheets in Section 8.2 clearly express the following: "if the requested color for a promotional item is out of stock, or is not available for the total quantity being requested, then BIDDERS MAY provide a substitute color(s) for that item." However, if the requested color of an item is currently out of stock, but the Bidder expects the requested color for that item to become available at a later date with an expected delivery date that is two weeks after the preferred delivery date of August 16, 2019, then the Bidder should provide this information in their response. SCEL will take these factors, including any partial delivery requests, into consideration when making an award for each item.

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**OFFERORS MUST NOTE THE HOUR AND DATE FOR RECEIPT OF OFFERS/SAMPLES HAS NOT BEEN EXTENDED FOR THE ABOVE REFERENCED SOLICITATION.**